Institute of Technical Education



FACILITATION FOR WORKPLACE LEARNING

MODULE SYNOPSIS

Elevate Your Skills with Facilitation for Workplace Learning!

Become a confident workplace learning facilitator who can inspire participation, strengthen employee capabilities and make learning more relevant and impactful.

Develop the practical skills to plan and facilitate engaging workplace learning that strengthens employee capabilities and improves performance.

Through effective instructional, communication, questioning and feedback techniques, participants will be equipped to create positive learning environments, encourage active participation and help employees confidently apply their learning at work.

FACILITATION FOR WORKPLACE LEARNING



WHAT YOU WILL LEARN

- Craft clear and measurable learning outcomes for capability development
- Structure and sequence content for effective learning
- Apply instructional models to structure learning
- Apply instructional methods to facilitate learning
- Use suitable teaching aids to support learning
- Create conducive environment to encourage learning
- Use effective communication skills to engage learning
- Apply questioning techniques and manage responses
- Provide effective feedback to guide learning

ADMISSION GUIDELINES

Individuals should have a good command of English, possess self-motivation and self-discipline for those attending online learning.

They should also possess subject matter specialisation and industry experience, while being proficient in IT software and communication tools (including Gen AI) use to source and analyse relevant materials effectively.

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WHO SHOULD ATTEND

Designed for trainers, supervisors and specialists to strengthen their facilitation skills and enable consistent, effective workplace learning outcomes.

OTHER INFORMATION

E-certificate

21 hours

Classroom / Synchronous e-learning

COURSE APPLICATION

Classroom	Synchronous e-learning
https://for.edu.sg/itefwlc	https://for.edu.sg/itefwls

1800-2222-111 https://www.ite.edu.sg/course-finder/facilitation-for-workplace-learning sts2@ite.edu.sg